

**BOARD OF EDUCATION MEETING**

**November 19, 2025**

Chemeketa Community College  
 4000 Lancaster Dr NE  
 Salem, Oregon

<b>I.</b>	<b>Workshop</b>	<b>4:30–5:15 pm</b>	<b>Web conferencing / Live stream / Building 2, Rooms 170, Boardroom</b>	
	A. Insurance and Risk Management Report Alice Sprague, Vice President—Governance and Administration			1
<b>II.</b>	<b>Regular Session</b>	<b>6 pm</b>	<b>Web conferencing / Live stream / Building 2, Room 170, Boardroom</b>	
	<b>A. Call to Order</b> <b>B. Pledge of Allegiance</b> <b>C. Chemeketa Land Acknowledgment</b> <b>D. Roll Call</b> <b>E. Comments from the Public</b>			2
	<b>F. Approval of Minutes</b> —College Board of Education Meeting of October 15, 2025 Jessica Howard, President/Chief Executive Officer			3–8
	<b>G. Reports</b>			
	1. Reports from the Associations			
	a. Lillian Anderson	Associated Students of Chemeketa (ASC)		9–10
	b. Steve Wolfe	Chemeketa Faculty Association		11
	c. Tim King	Chemeketa Classified Employees Association		12–15
	d. Angela Archer	Chemeketa Exempt Employees Association		16
	2. Reports from the College Board of Education			
	<b>H. Information</b>			
	1. Oregon Community College Association (OCCA) Board Report Jessica Howard, President/Chief Executive Officer			17
	2. 2024–2025 Student Initiated Fee (SIF) Budget Report David Hallett, Vice President—Academic and Student Affairs			18–19
	<b>I. Standard Reports</b>			
	1. Personnel Report Alice Sprague, Vice President—Governance and Administration			20
	2. Budget Status Report Aaron Hunter, Vice President—College Support Services/Chief Financial Officer			21–23
	3. Purchasing Report Aaron Hunter, Vice President—College Support Services/Chief Financial Officer			24

4. Capital Projects Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	25–26
5. Recognition Report Jessica Howard, President/Chief Executive Officer	27–28

**J. Separate Action**

1. Approval of Resolution No. 25-26-08, Appointment of Budget Committee Member for Zone 6 Alice Sprague, Vice President—Governance and Administration	[25-26-121] 29–30
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**K. Appendices**

1. Vision – Mission – Values	31
2. Campus Map	32–33
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**L. Future Agenda Items**

**M. Board Operations**

**N. Adjournment**

Chemeketa Community College prohibits unlawful discrimination based on the following:

- |  |                                   |                                 |
|--|-----------------------------------|---------------------------------|
| ● Race   | ● Color                           | ● Religion                      |
| ● National Origin  | ● Sex                             | ● Marital Status                |
| ● Disability   | ● Protected Veteran Status        | ● Age                           |
| ● Gender   | ● Gender Identity/ Expression     | ● Sexual Orientation            |
| ● Pregnancy  | ● Whistleblowing                  | ● Genetic Information           |
| ● Domestic Abuse Victim  | ● Expunged Juvenile Record        | ● Injured Workers               |
| ● Protected Hairstyle (CROWN Act)  | ● Political Affiliation or Belief | ● Tobacco Use During Work Hours |
| ● Victims of Domestic Violence (Sexual Assault, Stalking, and/or Harassment) |                                   |                                 |

Or any other status protected by federal, state, or local law in any area, activity, or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy and interfering with the individual's rights or privileges granted under federal, state, or local laws.

Under College policies, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through the application of its policies and other College efforts designed for that purpose.

For concerns, inquiries, or complaints regarding student disability accessibility and accommodations contact:  
Section 504/ADA Coordinator for Students: Karen Alexander, Director, Student Accessibility and Testing Services, 503.399.5276

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, gender-based violence, and stalking, contact the Title IX coordinator, Jon Mathis at 503-584-7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>.

All persons having questions or concerns related to Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.315.4586, 4000 Lancaster Dr. NE, Salem, OR 97305.

Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

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Workshop-A  
November 19, 2025

## **INSURANCE AND RISK MANAGEMENT REPORT**

### **Prepared by**

John McIlvain, Director—Emergency and Risk Management  
Alice Sprague, Vice President—Governance and Administration

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The college's Emergency and Risk Management director, John McIlvain, and the college's Agent of Record, Kathy Bowen, Assistant Vice President, for Property and Casualty of USI Insurance Services, will make a presentation on college insurance coverage. Topics to be discussed will include an overview of current property and casualty coverage, renewal highlights and a claims overview.

Land Acknowledgement  
November 19, 2025

## **CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT**

### **Prepared by**

Diane Watson, Chair—Board of Education

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We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes  
November 19, 2025

**APPROVAL OF BOARD MINUTES**

**Prepared by**

Julie Deuchars, Executive Coordinator/Board Secretary  
Jessica Howard, President/Chief Executive Officer

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Minutes of the board meeting of October 15, 2025, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes  
November 19, 2025

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION  
MEETING MINUTES**

October 15, 2025

**I. WORKSHOP**

Diane Watson, Chair, called the Workshop to order at 4:43 pm in Rooms 102-103 at Chemeketa's Center for Business and Industry (CCBI).

**Members in Attendance:** Betsy Earls, Vice Chair; Ken Hector; Neva Hutchinson; Birgitte Ryslingle; Diane Watson, Chair. Excused Absences: Jackie Franke, Iton Udosenata.

**College Administrators in Attendance:** Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Matt Geiger, Director, Chemeketa Center for Business and Industry (CCBI) and Chemeketa Small Business Development Center (SBDC), discussed the Oregon SBDC network, business advising, and key areas taught; and shared a success story, the value SBDC adds to the community and goals met, key programs and partners, upcoming items, and the customized training offered.

The Workshop ended at 5:19 pm.

**II. REGULAR SESSION**

**A. CALL TO ORDER**

Diane Watson, Chair, called the board meeting to order at 6:00 pm. The meeting was held at CCBI in Rooms 102-103.

**B. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**C. CHEMEKETA LAND ACKNOWLEDGMENT**

Diane Watson read the land acknowledgment.

**D. ROLL CALL**

**Members in Attendance:** Betsy Earls, Vice Chair; Ken Hector; Neva Hutchinson; Birgitte Ryslingle; Iton Udosenata; Diane Watson, Chair. Excused Absence: Jackie Franke.

**College Administrators in Attendance:** Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

**Board Representatives in Attendance:** Lillian Anderson, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA) (Zoom); Tim King, Chemeketa Classified Association (CCA); and Angela Archer, Chemeketa Exempt Association (CEA).

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**E. COMMENTS FROM THE PUBLIC**

No comments.

**F. APPROVAL OF MINUTES**

Iton Udosenata moved and Betsy Earls seconded a motion to approve the Board of Education minutes of September 17, 2025.

Betsy Earls, Vice Chair: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes. Diane Watson, Chair: yes.

The motion CARRIED.

**G. REPORTS**

**Reports from the Associations**

Lillian Anderson, Associated Students of Chemeketa (ASC) said the report stands as written, shared the number of students attending ASC events, and discussed two new pilot programs.

Steve Wolfe, Chemeketa Faculty Association (CFA) said the report stands as written.

Tim King, Chemeketa Classified Association (CCA) said the report stands as written. Tim said CCA and the college are working with the contract and MOU to enter its completion in the coming days and appreciates the cooperation.

Angela Archer, Chemeketa Exempt Association (CEA) said the report stands as written. Angela noted that a TRIO grant was awarded for the Woodburn Center and Yamhill Valley Campus.

**Reports from the College Board of Education**

Ken Hector attended the Marion County Reentry Initiative (MCRI) breakfast and attended the thank-you event at Brooks Center for the donation of two fire trucks from the Salem Fire department.

Betsy Earls attended three Mid-Willamette Valley Council of Government (MWVCOG) meetings and the Polk County elected officials' breakfast.

Iton Udosenata attended a required public meeting law training and a quarterly breakfast with Jessica.

Birgitte Ryslinge attended the Oregon Community College Association (OCCA) quarterly board meeting, McMinnville Chamber of Commerce Annual Gala, and McMinnville Chamber Greeters at Yamhill Valley Campus (YVC).

Neva Hutchinson attended the MCRI breakfast.

Diane Watson attended Coffee with Mayor Cathy Clark, the board goals subcommittee, the MCRI breakfast, the thank-you event at Brooks Center regarding donated fire trucks from Salem Fire, agenda review, and a quarterly lunch meeting with Jessica.

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## **H. INFORMATION**

### **Oregon Community College Association (OCCA) Board Report**

Birgitte Ryslinge said the quarterly meeting took place and the report stands as written.

## **I. STANDARD REPORTS**

### **Personnel Report**

Alice Sprague said the report stands as written. There are two new hires; one is from the general fund and one is from non-general fund. Alice noted the employees changing positions and announced that a new Associate Vice President of Human Resources has been hired and will start October 31st.

### **Budget Status Reports**

Aaron Hunter noted on the Statement of Resources Expenditure page that the beginning fund balance is zero until the audit is complete, and the tuition and fee number is at a high point but will be reduced next month when refunds are posted. The Budget Status report is showing a negative available balance on the exempt and classified salary lines, and that is due to the retroactive payments. Category budget adjustments will be made later in FY26. The transfers-out line is low but that is due to timing. On the Quarterly Update of Other Funds, funds are trending and performing as anticipated for this time of the year. Aaron discussed the rates on the Status of Investments report, noted one new investment, and said this report will be presented on a quarterly basis moving forward.

### **Capital Projects Report**

Aaron noted that Bldg. 2 construction is wrapping up and the kitchen will open in November. On the Building 7 remodel, a RFP was released last month for general contractors to bid, and a walk-through was held with over 20 interested contractors in attendance. The athletic field improvements are to be completed by February or March.

### **Institutional Advancement Foundation Quarterly Report July 1, 2025, through September 30, 2025**

Marie Hulett, Associate Vice President, Institutional Advancement said the report stands as written, the annual report has been sent out, and next month starts the season of giving.

### **Grant Activities July 2025 – September 2025**

Gaelen McAllister, Director, Institutional Grant Development said categories for “competitions cancelled” and “active grant projects terminated” have been added to the report. Gaelen noted the grant annual impact book was placed at each board member’s seat.

### **Graduation and Transfer Report**

Colton Christian, Dean, Academic & Organizational Effectiveness said the key take-aways from this report show that graduation rates have increased over time for Chemeketa. The most recent cohorts with available data show Chemeketa’s 150 percent graduation rate dropped and the 100 percent graduation rate increased, suggesting the drop in the 150 percent graduation rate may be short-lived.



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**General Education Outcomes Report**

Colton Christian stated that the key takeaways of this report show students reported a predominantly positive experience regarding their development across all six general education outcomes. Chemeketa's Learning Outcomes Assessment Committee will continue to monitor the results and respond as the need arises.

**Summer Term 2025 Enrollment Report**

Colton Christian said the key takeaways of this report show headcount was up 15 percent, total full time equivalency FTE was up 17 percent, and reimbursable FTE was up 20 percent compared to last summer.

**Recognition Report**

Jessica Howard recognized employees in the report.

**J. SEPARATE ACTION**

**Approval of Board of Education Goals for 2025-2026 [25-26-115]**

Diane Watson said the Board Goals Committee met and goals were brought forward for the board's approval.

Ken Hector moved and Betsy Earls seconded a motion to approve the Board of Education goals.

Betsy Earls, Vice Chair: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes. Diane Watson, Chair: yes.

The motion CARRIED.

**Approval of Contract Award for Bond Project Coordinator [25-26-119]**

Aaron Hunter stated that a request for proposal (RFP) was released in August for a bond project coordinator. Seven proposals were received and it is recommended the board award the contract to R & C Management Group.

Ken Hector asked what the spread between the low and high bids were. Aaron said the rough spread was around \$350,000.

Ken Hector moved and Neva Hutchinson seconded a motion to approve the Contract Award for Bond Project Coordinator.

Betsy Earls, Vice Chair: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes. Diane Watson, Chair: yes.

The motion CARRIED.

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**Approval of Purchase of Property Adjacent to Chemeketa Center for Business and Industry (CCBI) [25-26-120]**

The purchase of this property was discussed at Executive Session last month. This property contains one building adjacent to CCBI and will be used to provide community and local business access and additional parking.

Ken Hector moved and Neva Hutchinson seconded a motion to approve the purchase of property adjacent to CCBI.

Betsy Earls, Vice Chair: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes. Diane Watson, Chair: yes.

The motion CARRIED.

**K. ACTION**

Birgitte Ryslinge moved, and Ken Hector seconded a motion to approve consent calendar items No. 1-3.

1. Approval of College Policy Educational Series 4000—Academic Freedom, #4310 [25-26-116]
2. Acceptance of Program Donations July 1, 2025, through September 30, 2025 [25-26-117]
3. Approval of Grants Awarded July 2025–September 2025 [25-26-118]

Betsy Earls, Vice Chair: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes. Diane Watson, Chair: yes.

The motion CARRIED.

**L. APPENDICES**

College mission, vision, and values; campus and district maps.

**M. FUTURE AGENDA ITEMS**

None were heard.

**N. BOARD OPERATIONS**

None.

**O. ADJOURNMENT**

The meeting adjourned at 6:47 pm.

Respectfully submitted,

**Julie Deuchars**  
Executive Coordinator

**Jessica Howard**  
President/Chief Executive Officer

Board Chair

Date

## **ASSOCIATED STUDENTS OF CHEMEKETA (ASC)**

### **Prepared by**

Lillian Anderson, ASC Executive Coordinator

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### PAST EVENTS

#### Pizza Kickoff

- On Wednesday, October 1st, ASC hosted a Pizza Kickoff and Resource Fair. Students had the opportunity to visit information tables for various campus resources, get some pizza, and check out the Student Center. Our goal with this event was to make sure that students are aware of all the resources available to help them succeed at Chemeketa, and to have an energizing and engaging start to the term. With almost 800 students in attendance, it was our biggest kickoff yet and a great chance to get students informed about campus resources!

#### Karaoke

- On Wednesday, October 8th, ASC hosted karaoke in the Student Center. At this event, students sang their favorite songs, met new people, and enjoyed refreshments. ASC's goal with this event was to provide a fun environment for students to socialize and get excited about campus life. 140 students were in attendance!

#### Voter Registration Tabling

- During the week of October 13, ASC tabled in the building 2 lobby with donuts and voter registration FAQs to encourage students to vote in local elections and be civically involved.

#### Grotto Nature Walk

- On Friday, October 17, ASC took a group of 20 students to The Grotto Botanical Gardens in Portland, and Pietro's for lunch afterwards. Students were able to look at art, enjoy the fresh air, and meet new people. The goal with this event was to provide an activity that improves student mental health: getting outdoors, off of our phones, and to socialize and connect with other academically motivated peers.

#### Halloween Club Fair

- On Thursday, October 30th, ASC hosted the first club fair of the academic year! During the fair, almost 450 students had the opportunity to meet with representatives of ASC's many student-led clubs. Our aim with this event was to help students get connected with on-campus groups to build a more engaged campus community.

#### Dia de los Muertos Celebration

- On Wednesday, November 5th, ASC assisted the Multicultural Student Services Center to organize a Dia de los Muertos celebration. Students enjoyed tamales and had fun painting sugar skulls.

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Bingo

- On Wednesday, November 12, ASC hosted games of bingo in the student center. Students got the opportunity to win prizes and socialize. This was a popular event last year, so we decided to keep it going this year. ASC's goal with this event was to get students to mingle and enjoy a fun de-stresser around midterm exams.

CURRENT ACTIVITIES AND INITIATIVES

Event Attendance Raffle

- Throughout the term, students can collect stamps for every ASC event they attend. By collecting four stamps, they are eligible to enter a raffle at the end of the term (held at the Termsgiving celebration).

Open Gym

- ASC is hosting weekly open gym hours every Thursday from 1–3 pm. Around 30 students have been attending each week to play basketball, volleyball, pickleball, and more!

Ramen Study Sessions

- ASC has been hosting evening study hours from 4–7 pm every Monday and Tuesday in the Student Center. ASC provides Ramen noodles and serves as peer mentors, helping to get students connected to support services such as tutoring, advising, counseling, and much more. Currently, 20–40 students are attending each session.

FUTURE EVENTS

Termsgiving

- On Tuesday, November 25th, ASC will host the "Termsgiving" celebration in the student center. With music, fresh tamales, and activities to reflect on throughout the term, students will be able to kickback and celebrate all the hard work they've dedicated before finals.

Cocoa and Conchas

- On Wednesday, December 3rd, ASC will hand out hot chocolate and conchas in the student center. The goal with this is to boost morale during the last week of classes to motivate students to keep up their studying.

**CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)**

**Prepared by**

Steve Wolfe, President—Chemeketa Faculty Association

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**CFA OCTOBER MEETINGS**

The monthly Chemeketa Faculty Association Executive Board meeting took place on Wednesday, October 22. On Friday, October 24, the first in a three-part series of union steward training sessions was held. The purpose of these is to prepare faculty to become union stewards.

**CHEMEKETA COMMUNITY COLLEGE  
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

**Prepared by**

Kristy Krumsiek, Secretary  
Timothy King, President

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PRESIDENT'S MESSAGE

**Message from the President - *The Importance of Vacations***

Our new contract contains a few notable changes regarding your vacation hours, including:

*22.5 Employees may now accumulate vacation leave credits up to a maximum of three hundred (300) hours.*

Previously this was capped at 280 hours. And while this is a wonderful addition, it's important for employees (and their employers) to recognize the value of time away from work.

*When an organization's culture encourages time off, employees are more likely to benefit from vacation time and those benefits last longer. Upon returning from vacation, employees who said their organization's culture encourages time off were more likely to report having more motivation (71 percent) compared to employees who said their organization doesn't encourage time off (45 percent). They were also more likely to say they are more productive (73 percent vs. 47 percent) and that their work quality is better (70 percent vs. 46 percent). Overall, they were more likely to say they feel valued by their employer (80 percent vs. 37 percent), that they are satisfied with their job (88 percent vs. 50 percent) and that the organization treats them fairly (88 percent vs. 47 percent). They were similarly more likely to say they would recommend their organization as a good place to work (81 percent vs 39 percent).*

*Sadly, Only 41 percent of U.S. workers reported that their organization's culture encourages employees to take time off, and just 38 percent said their supervisor encourages the same. And in workplaces that do support time off, it's more than the employees who benefit. [1]*

Look at those percentage points! Employees are approximately 30–40 percent more positive about their jobs and job performance *when the organization encourages time away.*

*Employees who take regular time to relax are less likely to experience burnout, making them more creative and productive than their overworked, under-rested counterparts.*

*Studies have found that chronic stress can make it difficult to achieve certain tasks and cause memory problems. Taking time off can be like getting a tune-up for the brain, improving your mental health and cognition. [2]*

Clearly there are a lot of good reasons to take a vacation, but what might be some of the side-effects of not getting away from work for a while?

*In a study of 749 women, researchers found that those who took vacation less than once every six years were eight times more likely to develop heart problems compared to those who went on vacation twice a year. Going on vacation can also lower your chances of dying from coronary heart disease, including lower blood sugar levels and improved HDL or “good” cholesterol levels. [3]*

*Working too hard without vacation can lead to sleep deprivation — a common cause of diabetes, cardiovascular disease, obesity, depression, reduced immunity and more. Most alarmingly, overworking can lead to stroke, according to a 2015 study. [4]*

So please, do yourself and everyone around you a favor, talk to your supervisor and figure out a good time to get away. Even if it's only a couple days tagged on to the weekend, just having it on the calendar as something to look forward to can help your day go by a little easier. Besides, **YOU EARNED IT!**

FUN FACTS: Unlike the US, most of the rest of the world has mandated paid leave. Here are a few highlights:

*Germany - receive 20 days of paid leave, but many employers grant up to six weeks.*

*Hungary - can take at least three weeks of paid holiday. Those working five days a week are entitled to 15 days off per year.*

*Ireland - employers must provide payment for four weeks of vacation to their employees.*

*Employees working five days a week and meeting the requirement of at least 1,365 hours are entitled to four working weeks of annual leave, (20 days). Additionally, for each month in which an employee has worked at least 117 hours, they receive one-third of a working week as leave.*

*Panama - As per the Labor Code, the annual leave spans 30 days per year. An employee becomes eligible for paid annual leave only after completing 11 months of service with a single employer.*

*Peru - If you work with a company for over a year, you qualify for a 30-day vacation. Out of these, employees must take at least 15 days as paid leave, while they can exchange the remaining 15 for cash if they prefer.*

*Slovenia - Every employee is entitled to a minimum of four weeks of annual leave within a single calendar year, irrespective of whether they are engaged in full-time or part-time work.*

*Sweden - After completing 12 months of service within the company, employees have the right to enjoy up to 25 days of paid annual leave. During the period from June to August, employees are entitled to take a consecutive four-week vacation. Unless exceptional circumstances necessitate alternative arrangements.*

*Ukraine - Similar to many other European countries, employees have the right to 24 calendar days of annual leave, including weekends but excluding official holidays.*

*Uganda - Employees in Uganda can take 21 days of leave after one year of service, with an additional seven days for each four months worked. [5]*

**Want to know the union's role in establishing paid leave?** I recommend this article: *The Tortured History of Paid Leave in the United States* <https://blog.pacifictimesheet.com/blog/how-paid-leave-started-in-the-united-states>

[1] American Psychological Association. (2018, June 27). *Vacation time recharges US workers, but positive effects vanish within days, new survey finds* [Press release]. <https://www.apa.org/news/press/releases/2018/06/vacation-recharges-workers>

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[2] Paper, S. (2025a) *Take a vacation. improve your health, 7 Benefits of Vacation for Your Physical and Mental Health*. <https://www.allinahealth.org/healthsetgo/thrive/importance-of-taking-a-vacation>

[3] Zucker, R. (2023) *How taking a vacation improves your well-being*, Harvard Business Review. <https://hbr.org/2023/07/how-taking-a-vacation-improves-your-well-being>

[4] Droste, R. (2025) *The hidden dangers of not taking your vacation days*, Entrepreneur. <https://www.entrepreneur.com/living/the-hidden-dangers-of-not-taking-your-vacation-days/434216>

[5] Warne, M. (2025) *Leave policies in different countries as per regulations*. Available at: <https://www.tarmack.com/blog/leave-policies-in-different-countries-around-the-globe> (Accessed: 06 November 2025).

## NEW HIRES

Tyler Helms, Safety Officer 2–Public Safety, Academic Affairs, 100 percent, 12-month assignment, effective October 27, 2025

Jason Borely, Janitor Cleaner 2–Facilities, College Support Services, 100 percent, 12-month assignment, effective October 13, 2025

Maria Fernanda Montalvo Cabrer, General Office Assistant–Public Safety, Academic Affairs, 100 percent, 10-month assignment, effective October 1, 2025

## POSITION CHANGES

Juan Saldana, Project Management Specialist 2–POLK, Academic Affairs, 100 percent, 12-month assignment, effective October 14, 2025

David Abderhalden, Director - Athletics–Athletics, Student Affairs, 100 percent, 12-month assignment, effective July 1, 2025

## SEPARATIONS

Nathaniel Easton, Educational, Guidance, and Career Advisor/Coordinator 2, effective October 31, 2025

## EVENTS

Chemeketa's Annual Trunk or Treat event was held on Friday, October 24. Despite the wet weather, event coordinators had a successful contingency plan. Board members Trina Butler, Kevin Rowley, and Tim King were present to greet Trunk or Treaters and hand out lots and lots of candy! The Monsters Inc. display was expertly designed and constructed by Trina and Jason Collman (Capitol Projects and Facilities).



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**CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION**

**Prepared by**

Angela Archer, President—Chemeketa Community College Exempt Association

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The Exempt Association president will provide a verbal report at the Board of Education meeting.

The Exempt Association would like to welcome COURTNEY SALDIVAR, Chemeketa's new Associate Vice President of Human Resources (HR). She has spent 20 years in Human Resource, including 13 years at Columbia Gorge Community College. She served as an HR leader and an Executive Team member.

KEITH RUSSELL presented the Welcome Remarks at the Sara Varnum Institute on October 24, 2025. The Center for Academic Innovation, led by LAYLI LISS, presented the 36<sup>th</sup> annual Sara Varnum Institute to celebrate and support the invaluable contributions of part-time faculty. It provides a unique opportunity for faculty from across disciplines to come together, share best practices, and engage in meaningful discussions about the challenges and opportunities in teaching, research, and professional development. This year's institute centered around presence and wellbeing, both for instructors and students. Twenty-four participants attended from Chemeketa that were joined by five participants from Linn-Benton Community College.

On October 24, 2025, AMANDA FALTYN accepted the role of President of the North West College Bookstore Association. This association serves Alaska, Idaho, Oregon, and Washington to promote a high standard of business methods and ethics among its members and the campus communities they serve. The organization unites people who engage in the retail sale of books, course materials, supplies, and other merchandise for students, staff, and faculty of educational institutions. It also promotes cooperation and a better understanding of mutual interests with publishers, manufacturers, and distributors.

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## **OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD REPORT**

### **Prepared by**

Brigitte Ryslinge, Board of Education/OCCA Board Member  
Jessica Howard, President/Chief Executive Officer

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A verbal report will be provided during the Chemeketa Board of Education meeting summarizing the recent OCCA Board meeting.

**2024–2025 STUDENT INITIATED FEE (SIF) BUDGET REPORT**

**Prepared by**

Lillian Anderson, ASC Executive Director  
Joel Gisbert, Civic Engagement Coordinator  
Teter Kapan, Director—Student Life: Engagement, Leadership & Belonging  
Ryan West, Executive Dean—Student Affairs  
David Hallett, Vice President—Academic and Student Affairs

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The Student Initiated Fee (SIF) was implemented during the 2021–2022 fiscal year. The fee was approved by the Board of Education for the purposes of supporting funding for student clubs, student leadership employment, campus activities, and a legislative internship program. The fee was generated from and distributed to each of the campuses and centers as indicated in the following table.

<b>2024–2025 SIF Fees Generated and Distribution by Term #811505</b>					
Income	Summer	Fall	Winter	Spring	Total
Brooks	\$956	\$2,223	\$2,007	\$1,848	\$7,034
Eola	\$15	\$180	\$171	\$117	\$483
Polk	\$192	\$1,044	\$786	\$943	\$2,965
Salem	\$11,649	\$48,421	\$46,944	\$43,211	\$150,225
Woodburn	\$942	\$2,951	\$2,575	\$2,832	\$9,300
Yamhill	\$551	\$3,070	\$2,510	\$2,337	\$8,468
Total	\$14,305	\$57,889	\$54,993	\$51,287	\$178,474

**SIF SUPPORTED PROGRAMMING**

SIF funds were used to support 15 active student clubs, 12 student leader positions working with Associated Students of Chemeketa (ASC), and multiple campus-wide events each term. The Quarterly Calendar of Events is promoted through print press, social media, college wide calendars with public and internal web pages, classroom resource and activity presentations, and system wide email announcements. The Chemeketa Legislative Intern Program was active as the state legislature was in session. Four Legislative interns were trained and placed with legislators for the session.

CHANGE TO SIF

The 2024 budget process shifted the staff position percentage that was temporarily covered by the SIF in 2023–2024, back to the college general fund. This budget shift allowed the 2024–2025 SIF budget to return to its intended use of funding student programming. No additional changes were proposed to the SIF for the fiscal year 2026 cycle planning.

## PERSONNEL REPORT

### Prepared by

Courtney Saldivar, Associate Vice President—Human Resources  
Alice Sprague, Vice President—Governance and Administration

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### NEW HIRES

Jason Borley, Janitor Cleaner 2—Facilities, College Support Services Division, 100 percent, 12-month assignment, Grade 6, Step 4.

Maria Fernanda Montalvo Cabrera, General Office Assistant 2, Public Safety, Governance and Administration Division, Limited duration 100 percent, 10-month assignment, Grade 8, Step 2.

Tyler Lee Helms, Safety Officer 2—Public Safety, Governance and Administration Division, 100 percent. 12-month assignment, Grade 14, Step 1.

Courtney M. Saldivar, Associate Vice President of Human Resources—Human Resources, Governance and Administration Division, 100 percent, 12-month assignment, Grade E1, Step 5.

Luis J. Valderrain, Teaching Assistant 2—Applied Technologies, Academic Affairs Division, 100 percent, 10-month assignment, Grade 9, Step 5.

### POSITION CHANGES

David Abderhalden, Director of Athletics—Athletics, Student Affairs Division, 100 percent, 12-month assignment, Grade D2, Step 6, from Athletics Coordinator, Athletics, Student Affairs Division.

Nolan “Nol” Cobb, Director of Apprenticeship—Apprenticeship, Academic Affairs Division, 100 percent, 12-month assignment, Grade D1, Step 9, from Interim Director of Apprenticeship, Apprenticeship, Academic Affairs Division.

Juan Saldana, Project Management Specialist 2—Polk Campus, Academic Affairs Division, 100 percent, 12-month assignment, Grade 18, Step 7, from Project Coordinator/Analyst, Institutional Advancement, College Support Services Division.

### SEPARATIONS

Nathaniel Easton, Educational, Guidance, and Career Advisor/Coordinator 2—Academic Advising and First Year Programs, Student Affairs Division, effective October 31, 2025.

Marena Lisoff, Administrative Assistant 1—High School Partnerships, Workforce Innovation and Strategic Engagement, effective October 3, 2025.

## **BUDGET STATUS REPORT**

### **Prepared by**

Rich Kline, Director—Business Services

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

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The financial reports of the general fund for the period of July 1, 2025, through October 31, 2025, are attached.

The following items are included in the report.

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report

**Chemeketa Community College  
Statement of Resources and Expenditures  
As of October 31, 2025**

Fund 100000 - General Fund Unrestricted

	<u>ADJUSTED BUDGET</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>% OF BUDGET</u>	<u>VARIANCE TO BUDGET</u>
<b>Resources:</b>				
Beginning Fund Balance	19,175,139	-	0.00%	(19,175,139)
Property Taxes	30,975,265	336,693	1.09%	(30,638,572)
Tuition and Fees	20,304,170	9,817,379	48.35%	(10,486,791)
State Appropriations - Current	44,487,526	31,580,026	70.99%	(12,907,500)
Indirect Recovery	1,007,908	422,489	41.92%	(585,419)
Interest	2,867,965	816,252	28.46%	(2,051,713)
Miscellaneous Revenue	286,992	57,907	20.18%	(229,085)
Transfers In	100,000	3,105	3.11%	(96,895)
<b>Total Resources</b>	<b>119,204,965</b>	<b>43,033,851</b>	<b>36.10%</b>	<b>(76,171,114)</b>
<b>Expenditures:</b>				
Instruction	42,677,958	11,019,526	25.82%	31,658,432
Instructional Support	14,329,385	5,574,255	38.90%	8,755,130
Student Services	10,926,981	4,470,525	40.91%	6,456,456
College Support Services	23,689,927	8,801,655	37.15%	14,888,272
Plant Operation and Maintenance	8,956,295	3,173,301	35.43%	5,782,994
Transfers	5,460,136	1,931,744	35.38%	3,528,392
<b>Total Expenditures (Excluding Contingency)</b>	<b>106,040,682</b>	<b>34,971,006</b>	<b>32.98%</b>	<b>71,069,676</b>
Contingency	13,164,283	-	0.00%	13,164,283
<b>Total Expenditures</b>	<b>119,204,965</b>	<b>34,971,006</b>	<b>29.34%</b>	<b>84,233,959</b>

Standard Report-2  
November 19, 2025



**Chemeketa Community College  
Budget Status Report  
As of October 31, 2025**

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance	
6110	Exempt Salaries	11,000,271	4,516,648	7,555,610	(1,071,987)	
6120	Classified Salaries	14,785,092	7,249,759	10,468,067	(2,932,734)	
6124	Part-Time Hourly & Student Wages	1,174,403	262,716	-	911,687	
6130	Faculty Salaries	19,171,349	4,398,419	13,102,274	1,670,656	
6132	Part-Time Faculty	9,754,933	3,406,208	2,028,274	4,320,451	
6510	Fixed Fringe Benefits	15,102,547	3,304,246	-	11,798,301	
6511	Variable Fringe Benefits	18,345,966	6,431,616	-	11,914,350	
6512	Other Fringe Benefits	450,000	117,278	-	332,722	
<b>Subtotal Personnel Services</b>		<b>89,784,561</b>	<b>29,686,890</b>	<b>33,154,225</b>	<b>26,943,446</b>	<b>33.06%</b>

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance	
710	Materials & Services	1,670,298	273,345	12,905	1,384,048	
720	Equipment \$500-\$4,999	130,268	35,141	-	95,127	
7300	Legal Services	241,120	64,213	-	176,907	
7310	Insurance	1,204,722	1,171,700	-	33,022	
7320	Maintenance	378,386	196,381	-	182,005	
7330	Communications	937,141	117,679	-	819,462	
7340	Utilities	2,851,342	535,800	54,976	2,260,566	
7350	Staff Development	157,056	78,057	-	78,999	
7360	Travel	355,837	48,242	-	307,595	
7370	Other Services	2,369,815	765,765	379,986	1,224,064	
7550	Capital Outlay	500,000	66,049	-	433,951	
8150	Transfers Out	5,460,136	1,931,744	-	3,528,392	
<b>Subtotal Non-Personnel Services</b>		<b>16,256,121</b>	<b>5,284,116</b>	<b>447,867</b>	<b>10,524,138</b>	<b>32.51%</b>

8500	Contingency	13,164,283	-	-	13,164,283	
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<b>Report Totals</b>		<b>119,204,965</b>	<b>34,971,006</b>	<b>33,602,092</b>	<b>50,631,867</b>	<b>29.34%</b>
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Standard Report-3  
November 19, 2025

## **PURCHASING REPORT**

### **Prepared by**

P. Kevin Walther, Procurement Management Analyst  
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

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### **CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CM/GC) FOR BUILDING 7 RENOVATION**

A Request for Proposal for a CM/GC for the Building 7 Renovation project was advertised on the college's Procurement Services website and in the Daily Journal of Commerce on October 8, 2025. A recommendation for contract award will be made to the College Board of Education at its December meeting.

## CAPITAL PROJECTS REPORT

### Prepared by

Isaac Talley, Director—Facilities and Operations  
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

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### ONGOING PROJECTS

#### Building 2 Ice Storm Restoration

- The building 2 restoration project is approaching successful completion. While a few permitting complexities have temporarily paused the kitchen's opening, the project team is diligently working with the county to quickly resolve these issues, paving the way for final inspections and the exciting debut.

#### Building 14 Seismic Rehabilitation

- The project has been completed. The college is in the final stages of processing billing and grant reimbursements. The college is coordinating with the Marion County Fire department on their return to the building. Salem Fire Department continued to operate in the space during construction.

#### Athletic Field Improvements (Bond)

- Construction is currently underway for this bond-funded project which will update the baseball and softball fields with artificial turf surfaces. Artificial turf fields enhance drainage and expand opportunities for both Chemeketa and community teams to utilize the facilities during Oregon's inclement weather. Completion of this project is anticipated in early spring of 2026.

#### Security and Lighting (Bond)

- Facilities and Operations continues to advance lighting upgrades across multiple campus buildings, aligning with the latest Oregon lighting standards. These retrofits are designed to improve energy efficiency and environmental impact. Lighting projects include interior and exterior locations across all Chemeketa locations.

To enhance safety for staff, faculty, and students, improvements are underway to replace aging security camera equipment. This initiative involves moving to a single, unified system, developed in collaboration with the Public Safety Department, for ease of use and increased capabilities. These improvements are inclusive of all Chemeketa locations.

### PLANNING PROJECTS

#### Building 7 Remodel (Bond)

- Currently the project team and architects are in the schematic design phase, translating concepts into more concrete, yet flexible, designs. The college has also initiated the selection process for a Construction Manager/General Contractor, who will collaborate with the architects to enhance design, control costs, and manage scheduling. Construction is anticipated to begin in the Spring of 2026.

Standard Report-4  
November 19, 2025

Blue Parking Lot Resurfacing (Bond)

- The Blue Parking Lot is slated for a complete overhaul due to its deteriorated condition, primarily stemming from insufficient subgrade support beneath the asphalt. This critical project aims to not only replace the failing infrastructure but also to implement a modernized layout that prioritizes pedestrian and vehicular safety. Furthermore, the redesign will incorporate modern stormwater treatment solutions, bringing the lot into compliance with current regulations and best practices. This project is anticipated to be completed during the summer of 2026.

See Appendix-2; Campus Maps, Pages 32–33.

## RECOGNITION REPORT

### Prepared by

Jessica Howard, President/Chief Executive Officer

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I would like to recognize the following for their recent contributions to Chemeketa and to their professions.

The Mexican Consulado community outreach event on October 25, & 26, 2025, hosted and supported by the following Chemeketa staff: VIVI CALEFFI PRICHARD, LINDA RINGO-REYNA, and JUAN SALDANA.

Hispanic Heritage Month guest lecturer Dr. Leo Rasca, on October 15, 2025, in the Multicultural Center, sponsored by the Culture and Community Engagement, with the coordination and support of the Multicultural Student Services student leaders, and LINDA RINGO-REYNA.

The Chemeketa Marketing Team was recognized (and received Medallion Awards) by the National Conference for Marketing and Public Relations, District 7, for the following:

Newsletter - Chemeketa Chatter

Audio Podcast - Chatting with Chemeketa

Video Shorts - Dental Assisting Promo

Print Advertisement - Bond Information Ad

On October 24th, 2025, the Chemeketa Alumni Association hosted the second annual Trunk-or-Treat, with committee members TAYLOR CANTONWINE, KAREN COVARRUBIAS, ADRIAN LUTZ, JUAN SALDANA, MARLENE SANDOVAL, MELISSA SCHARNAGL, and ESTHELA ZENDEJAS. This event received support with candy donations from the following departments: President's Office, Human Resources, Marketing, Student Accessibility, Multicultural Student Services, Bookstore, and Public Safety. Totaling 186 pounds. Several staff members represented their respective departments, and the Facilities Department took first place in the decorating contest with a Monsters, Inc. theme.

HOLLY NELSON and KATIE DWYER were presenters at the Oregon Community College Association 2025 conference on November 5, 2025. The presentation shared information on services provided to Adults in Custody within the college's service district, which includes programming inside Oregon's three state prisons and the newly implemented grant from Willamette Workforce Partnership on reentry services that will help provide support to all three prisons. A student also joined the presentation to share their experience of programming inside and their continuation of education through the new Bachelor of Applied Science in Leadership and Management, BAS degree program.

In late October, the Chemeketa Emeritus Association board of directors hosted an event at Eola for association members and retirees. Attendees enjoyed a guided wine tasting of the 2023 Riesling, which is aged in oak barrels from France, and the award-winning Pinot Noir, while instructor JOHNNY BROSE, shared highlights of the Wine Making Program. Enjoying a mild day, vineyard management instructor, BRYAN BERENQUER, took attendees outside to enjoy the vineyard's fall colors, where he talked about Chemeketa's

Standard Report-5  
November 19, 2025

eight-acre vineyard managed by students. The program collaborates with other vineyards, such as one in Yakima Valley, where Chemeketa gets grapes used for our “big reds,” and other vineyards which we sell grapes to. The program classes are available in English and Spanish. Retirees also learned that program students enjoy a wine appreciation class, which is also available to non-degree seeking individuals too. HOLLY NELSON, executive dean of Workforce Innovation and Community Success ended the presentation with college updates, which retirees are always eager to hear about. Thank you, MEGAN JENSEN, for coordinating the event details, and JOHNNY, BRYAN, and HOLLY for providing such an engaging presentation for our retirees.

SARAH HASTINGS and KATIE CASTILLO from the High School Partnerships program partnered with the Civics Learning Project and the Oregon Justice Department to provide a space for the Oregon Supreme Court Oral Arguments event on November 4, 2025. This event brings students on campus to observe arguments in two criminal cases and engage with the Justices and Attorneys during question-and-answer sessions. A group of students was able to enjoy a private lunch event with the Justices and Attorneys after the arguments. A total of 337 high school-age students from 10 different high schools in our area participated.

Separate Action-1  
November 19, 2025

**APPROVAL OF RESOLUTION NO. 25-26-08,  
APPOINTMENT OF BUDGET COMMITTEE MEMBER FOR ZONE 6  
[25-26-121]**

**Prepared by**

Alice Sprague, Vice President—Governance and Administration

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Budget committee positions for Zones 3, 4, 5 and 6 expired June 30, 2025. The college advertised the vacancies for committee members for district Zones 3, 4, 5, and 6. An application was received for Zone 6. In compliance with Board Policy No. 1170, the formal process of appointment of budget committee members is made by the College Board of Education. Mr. Jaime Rodriguez has applied as a representative for Zone 6, and he is eligible for a one-year appointment.

Per Resolution No. 25-26-08, it is recommended that the College Board of Education appoint Jaime Rodriguez as budget committee member for Zone 6 for one-year, effective July 1, 2025, to June 30, 2026.

Separate Action-1  
November 19, 2025

**RESOLUTION NO. 25-26-08,  
APPOINTMENT OF BUDGET COMMITTEE MEMBER  
FOR ZONE 6**

WHEREAS, the budget committee position for Zone 6 expired on June 30, 2025.

WHEREAS, the college advertised the vacancy for a committee member for District Zone 6.

WHEREAS, Jaime Rodriguez applied for the Budget Committee representing Zone 6 and he is eligible for a one-year term.

BE IT RESOLVED, that per Resolution No. 25-26-08, the College Board of Education appoints Jaime Rodriguez as representative for a one-year term for Zone 6 on the Budget Committee.

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Diane Watson  
Chairperson

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Jessica Howard  
President/Chief Executive Officer



# VISION • MISSION • VALUES

## **VISION** *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

## **MISSION** *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

## **VALUES** *(How we work together)*

### **ADAPTABILITY**

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

### **BELONGING**

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

### **COMMUNITY**

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

### **OPPORTUNITY**

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

### **QUALITY**

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Appendix-2  
November 19, 2025



Discover  
**Chemeketa**  
Community College  
4000 Lancaster Dr. NE  
Salem, OR 97305  
chemeketa.edu



Building directory on reverse side

## Appendix-2 November 19, 2025

### Building and Primary Function(s)

- 001 1st Floor: Bookstore
- 001 2nd Floor: Faculty Offices; Cooperative Work Experience
- 002 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Public Safety; Student Accessibility Services; Student Life; Veterans Resource Center
- 002 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
- 009 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
- 012 Information Booth
- 014 Fire Programs
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development (ESOL, GED/ ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
- 033 Apprenticeship Programs
- 036 SOAR Program
- 037 Faculty Offices
- 038 Public Safety
- 039 Child Development Center
- 040 Facilities & Operations

- 041 Facilities & Operations; Shipping & Receiving
- 042 Genuine Foods Catering Kitchen; Taco Stand
- 043 Copy Center; Mail Room; Recycling
- 044 Facilities
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union
- 049 High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
- 050 Roberts at Chemeketa
- 051 Roberts at Chemeketa
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Pavillion; Chemeketa Market
- 062 Greenhouse

### Area or Service—Building/Room

- Academic Affairs—3/272
- Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
- Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/230
- CCBI, Business Programming & ECE—1/204
- Chemeketa Cooperative Regional Library Service—9/136,130
- Chemeketa Online—9/106
- Chemeketa Press—9/105
- Cooperative Work Experience—1
- Copy Center—43
- Counseling Services—2/230
- Dental Clinic—8/101
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Executive Dean of Students—2/208
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- Foundation—5/264
- Genuine Foods—42
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- Information Technology—22/138
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Parking Permits—2/173 Public Safety
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—5/266

- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Affairs—2/208
- Student Center—2/179
- Student Clubs—2/176
- Student Computer Center—9/Second Floor
- Student Resources—2/230
- Student Success Center—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—9/Second Floor
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/Second Floor

### Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Psychology, Life and Physical Science—8/221
- Liberal Arts & Social Sciences—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

### Restrooms

#### Single Occupancy

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

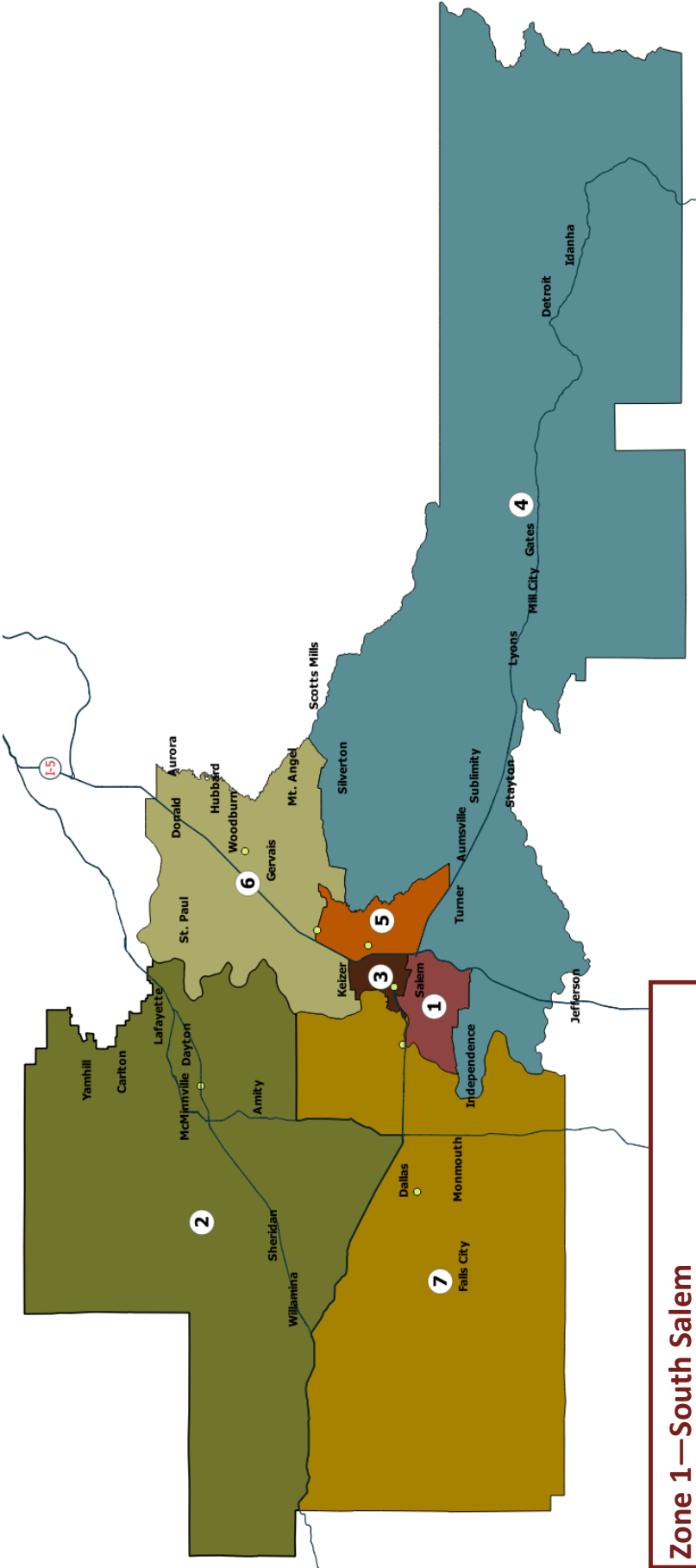
#### Lactation/Wellness Room

- Building 2—Room 181
- Building 5—Room 262
- Building 8—Room 1064
- Building 20—Room 815
- Building 22—106A
- Building 60—Room 815

### Elevators

- Building 2
- Building 3
- Building 4
- Building 6
- Building 8
- Building 9

# Chemeketa Community College Board Zone Boundary Maps and Descriptions



- Zone 1—South Salem**
- Zone 2—Yamhill County**
- Zone 3—North Salem**
- Zone 4—South Marion County**
- Zone 5—East Salem**
- Zone 6—North Marion County**
- Zone 7—Polk County**

- Board Members
- ZONE 1 Iton Udosenata**
  - ZONE 2 Birgitte Ryslinge**
  - ZONE 3 Neva Hutchinson**
  - ZONE 4 Ken Hector**
  - ZONE 5 Jackie Franke**
  - ZONE 6 Diane Watson, Chair 2025-2026**
  - ZONE 7 Betsy Earls, Vice Chair 2025-2026**